

**Southwestern New Brunswick Marine Resource Plan
Development
Steering Committee**

Terms of Reference
Amended June 27, 2006 revision 2

Purpose: To guide the development of a Marine Resources Plan (the Plan) for the Southwestern New Brunswick Bay of Fundy.

Roles and Responsibilities: The Steering Committee (SC), under the leadership of the Chair, will:

- develop an operational framework and work plan for plan development
- direct the activities associated with the development of the marine resources plan
- have final sign-off on the marine resources plan for approval by the Regional Director General of Fisheries and Oceans Canada, Maritimes Region, and the Deputy Minister of the New Brunswick Department of Agriculture, Fisheries and Aquaculture
- ensure all sectors and the public are provided the opportunity to contribute to the development of the marine resources plan through an inclusive, open, transparent, timely and comprehensive Public Consultation Process (PCP)
- guide the development and take part in the implementation of the PCP
- be accountable to and communicate with the DM/RDG as required

Membership: The committee shall be composed of individuals with knowledge of marine resources in the Bay of Fundy. Members will not formally represent specific sectors; however committee composition should be reflective of the diversity of sectors and interests.

Sectors and interests that should be reflected on the committee include:

- commercial fishing -- harvesting and processing
- aquaculture industry
- ENGO community
- tourism sector
- research / education community

- First Nation/Aboriginal community
- transportation sector
- energy sector

To facilitate dialogue and collaboration, it is recommended that the committee have a maximum of 13-15 members, recognizing that interest and geographic diversity will be key factors in member selection, and thus the size, of the committee. Up to three additional committee members may be added to the committee based on the recommendation of the Steering committee

Appointment of Members: Members will be appointed by the governments of Canada and New Brunswick in consultation with members of the Steering Committee

Individual members should:

- have knowledge of and involvement in Bay of Fundy marine resource issues
- be from a range of geographic areas within the planning area
- have time, energy, patience and resources to devote to process
- be able to see a big picture view
- have the ability to work collaboratively with others for the greater good and best interest of the Lower Bay of Fundy as a whole
- be supportive for overall Plan principles

Leadership: The Steering Committee shall be led by a Chairperson appointed by the governments of Canada and New Brunswick. (See the Job Description for the Chairperson)

Compensation: A per diem and expenses (at provincial government rates) will be made available to members for their participation.

Ex-officio members: The following will provide ex officio members to the Steering Committee.

- Fisheries and Oceans Canada
- Government of New Brunswick
- First Nations/Aboriginal organizations - communities
- Other government departments as required

Support: The Steering Committee will be supported by a Secretariat. (See Secretariat Terms of Reference) Technical expertise will be addressed through a range of approaches, such as a technical working group, hiring of consultants or access to expert government staff