

**SWNB Marine Advisory Committee Meeting  
Saint Mark's Anglican Church Hall  
St. George, NB  
July 12, 2012**

**Committee Members present**

Jessie Davies  
Mike Rouse  
Bob Sweeney  
Kim McKinley  
Susan Farquharson  
Gherhard Pohle  
Lois Mitchell

**Absent**

Phillip Ells  
Klaus Sonnenberg  
Tim Paul  
Greg Thompson  
Dave Giddens  
Mac Greene  
Glen Brown

**Government members present**

Harvey Millar (DFO)  
Sarah Cheney (DFO)  
Kimberly Watson (NBDAAF)  
Barry Hill (NBDAAF)  
Russell Henry (NBDAAF)  
Andrew Breau (NBDAAF)  
Loretta McAleenan (NBDAAF)  
Heather Breeze (DFO)  
Jason Naug (DFO)  
Karen Coombs (NBDAAF)  
Aaron Bennett (NBDEL)  
Amanda Khan (NBDNR)  
Rob Stephenson (DFO)

**Co-chairs**

Robert Rioux, DM Agriculture,  
Aquaculture & Fisheries

Faith Scattolon, RDG DFO Maritimes

**Opening Remarks:**

Faith Scattolon welcomed everyone to the inaugural meeting of the Marine Advisory Committee (MAC) and roundtable introductions were made.

Faith stated that it was important to note that establishing any sort of multi-stakeholder, consultative, advisory committee or government structure is extremely challenging. It takes a lot of time and there is a significant investment in building relationships and developing a comfort level for people to work together. The time that has been spent on the MRP process was extremely helpful and useful.

**Review and Approval of Agenda:**

The Agenda was reviewed and adopted.

Robert Rioux, expressed that he was happy to be here this afternoon. He stated that the numbers around the table shows the interest in this process. The Deputy Minister also stated that he is happy to see members from the previous committee sitting on this new MAC and pleased to see that the work they started will be carried on.

**Background on MRP Initiative and Review of Terms of Reference** (Russ Henry)  
*(PDF of presentation circulated)*

Russell reviewed the background of the MRP process and the previous membership. He also talked about the past stages of the process and reviewed the areas that the public felt needed improvement. He reflected on the 10 goals of the process and reviewed the primary recommendations and the final request to government. He concluded with an overview of the government review process and the path forward, expected outcomes and next steps.

Key Points/Discussion

- It was recommended that a second person for conservation be added to the committee
- First Nations membership – change wording to First Nations and Aboriginal Organizations.
- The name Saint John Harbour Authority will be corrected to Saint John Port Authority in the Terms of Reference.

**Proposed Operational Procedures for the Committee** (Heather Breeze)  
*(PDF of presentation circulated)*

The following topics were reviewed and discussed.

- Purpose of operating procedures
- Options for procedures for meetings
- Advice/recommendations
- Task groups, public comment, conflict of interest
- Withdrawal and suspension
- Core values and guiding principles
- Annual workplans
- Meeting dates and times
- Interaction with the public

Key Points/Discussion

- A Quorum will be 50% +1 for meetings
- The committee will aim to reach consensus to move advice and recommendations forward. If a member is unable to attend the meeting, they may make their comments/opinions known prior to the meeting (e.g., via e-mail) only so that they may be taken into consideration when developing recommendations. This should be detailed in the Operating Procedures.
- Relevant meeting information to be circulated in advance of meetings
- There will be an option for committee members to participate via conference call if there are “circumstances beyond your control” only. Members are to make every effort to attend meetings “in person” and should give 48 hours notice if unable to attend.
- Draft minutes will be circulated within two weeks. Members will be given two weeks to review and comment on draft minutes. The Secretariat will then have two weeks to send out final minutes.

- Minutes will be posted to the website. Final approval for minutes will occur at meetings.
- Meetings will be chaired by one government and one citizen co-chair.
- Government members will not chair items related to their department.
- An e-mail will be sent to MAC members asking for nominations/volunteers for a citizen co-chair. If you are not interested, you should indicate that as well. The Secretariat will review the names put forward and selection will be made by the government co-chairs.
- A standard template will be developed by the Secretariat for advice/recommendations brought forward from the committee.
- Potential months for meetings to be set in advance (October, January and April). Each subsequent meeting to be held from 10:00am – 4:00pm.
- Agenda items are to be sent to the Secretariat.
- Names of committee members will not be associated with the specific recommendations made for any given issue.
- Final advice and recommendations should be signed off by the citizen co-chair.
- The whole presentation was not covered. MAC members will be asked to provide input on the operational procedures not covered before the next meeting.

**Discussion of potential policies, strategic matters, etc for review** (Heather Breeze)  
*(PDF of presentation circulated)*

Key Points/Discussion

- Two items that the government would like to have feedback on are the Marine Protected Area (MPA) Network Planning Process (federal) and the Bay Management Area (BMA) review process (provincial).
- Tidal Power and changes to the Fisheries Act and CEAA were also raised topics of interest by MAC members.
- There is a Tidal Policy (In Stream Development) which will be circulated to the MAC. The Secretariat will look into economic development policies or strategies associated with tidal power.
- With only three meetings per year, it would be best to focus on a couple of issues to look at like MPAs and BMAs and determine how we can help Aquaculture and Fisheries co-exist better together.
- Determine ahead of time which item will be discussed at the meeting.
- MAC will be briefed on current status of issues for the next meeting (i.e. Tidal Power, BMAs, MPAs).
- The Committee members agreed to prioritize work based on issues where input is currently being sought and to choose one issue initially to work on.
- The new Fisheries Act will come into force in January 2013 so the process will be well under way by the time the MAC meets again in October.

## **Community Values Criteria Development (Barry Hill)** (PDF of presentation circulated)

### Key Points/Discussion

- Barry reviewed how the Community Values Criteria (CVC) were developed and talked about the 16 criteria (5 Ecological, 3 Cultural, 3 Social and 5 Economic) and discussed how the CVC could be used as a tool when reviewing various processes. The CVC were developed based on a broad-based community survey on what was of value to people in the area.
- Caveats:
  - This CVC was intended to be a preliminary version.
  - It will need real life cases at the committee level to provide feedback as to its strengths and weaknesses.
  - With this feedback the CVC can be adapted to the needs of the MAC
  - The CVC was meant to be a decision support tool and not a decision making tool.
  - As the Committee does its work, the Secretariat members will try to explain current or proposed projects and policies in terms of the various CVC criteria to assist in the discussions

### **Next Meeting**

Tentatively set for October 30<sup>th</sup>, 10:00am – 4:00pm at the Harry Hachey Conference Center, St. Andrews Biological Station.

### **Action Items**

- E-mail to committee members asking for volunteers or nominees for the citizen co-chair (Loretta)
- Poll committee to select dates for subsequent meetings (Loretta)
- Circulate PDF of presentations to the MAC (Loretta)
- Circulate draft minutes to MAC and Secretariat (Loretta)
- Revision to the Terms of Reference (Heather)
- Identify another conservation/environment member (Secretariat)
- Provide feedback on proposed operational procedures (MAC)
- Prepare materials on identified policies/strategic matters before next meeting (Secretariat).